

Paint it Up!

Youth Engagement Mural Program 2016 Guidelines

Crime Prevention Ottawa, in partnership with the City of Ottawa, is launching the 2016 Paint It Up program. The program, which began in 2010, engages youth, beautifies our communities and prevents graffiti. This year, the call for proposals will go out on February 17, 2016 with a deadline for applications of April 4, 2016. Please note that we are releasing the call for proposals with a timeline to ensure the completion of the projects over the summer period.

Background: Ottawa's Graffiti Management Strategy

The Graffiti Management Strategy is a partnership between the City and the Ottawa Police Service to reduce graffiti in Ottawa. It is a collaborative, multi-faceted approach to managing graffiti, based on the widely recognized "4E" model of Eradication, Empowerment, Education and Enforcement.

The impacts of graffiti on the community are numerous. Graffiti can reduce the community's pride and appeal, have a negative economic impact and negatively affect the community's perception of safety and security. If left unchecked, graffiti spreads rapidly, and leads to the 'broken window' syndrome where people think that nobody cares, and nobody is in control.

Transforming graffiti-covered walls into brightly coloured works of art can completely change the feelings and the outlook for residents and business owners, as well as tourists. Murals are large-scale artworks done, with permission of the property owner, either directly on the wall or attached to it. Graffiti vandals usually respect art, so they generally don't tag it. Outdoor murals have proven to be effective in managing graffiti vandalism, enhancing beautification, supporting arts and culture, contributing to economic development, and providing youth engagement opportunities.

Additional information can be found at ottawa.ca/graffiti and ottawa.ca/mural.

Paint It Up! Program Objectives

Paint It Up! Program supports graffiti prevention, community safety and the beautification of Ottawa neighbourhoods through youth empowerment and community arts.

Paint It Up! Program contributes to a clean, safe and beautiful city by funding projects that engage neighbourhoods and youth in a constructive learning process to create murals to prevent or deter graffiti.

The program does this through a strategy of working with community-based organizations that provide training, support, recreation and employment for marginalized youth up to age 25 to work in partnership with the arts community and local property owners to develop murals.

Paint It Up! Program is administered by Crime Prevention Ottawa (CPO) and funded by the City of Ottawa. There is a total of up to \$50,000 to be allocated. We hope to fund between 5-10 projects this year.

Project Activities

Each project will involve a partnership which must include:

- a non-profit organization with expertise in working with youth;
- an artist or arts organization with expertise in creating murals; and
- a representative of the proposed location of the mural.

The project must include a strong element of youth engagement and of community development. The project must be implemented by youth under the guidance of an adult mentor knowledgeable in mural art techniques. The project must seek to increase the skills and/or the employability of the youth engaged in the project. The project leaders must commit to working with the community, the youth and the property owner on the design of the mural. Youth must be involved in all aspects of the project: community consultation, design and completing the mural itself.

The representative of the proposed mural location could be a property owner, a Business Improvement Association or a community association in a neighbourhood that has been particularly affected by graffiti. The applicant agency can also represent the proposed mural location. Property owners could include, but are not limited to: schools, private businesses, churches, utility boxes, etc. Locations could also include City of Ottawa assets such as community centres, underpasses or field houses. Prior permission must be sought from the City of Ottawa.

Preference will be given to communities identified through the Community Development Framework or neighbourhoods identified by the City of Ottawa or Ottawa Police Service as frequent targets of graffiti. Preference will also be given to projects that demonstrate outreach to youth in at-risk environments or who are at-risk of involvement in illegal activity especially graffiti vandalism, for example, 12-18 year olds who are engaged in tagging.

As an organization interested in beautifying the community by introducing art-work and mitigating graffiti, you must reach out and engage the community in the process. Community members may have valuable visions and opinions on the location and design of mural artworks in our city. Community consultation is an important part of the process and local Councillors support is required.

Eligible Partners

The **lead partner**, or applicant, who receives the grant from CPO is responsible for expenditures and reporting and must be incorporated and carry liability insurance. The lead partner must sign the application. If the lead partner is a school, then the school principal must sign the application. Other partners do not need to be "incorporated". The lead applicant may not be a City body although City property can be considered for the actual mural. Please note that a single agency may constitute two parts of this partnership – for example, the agency may also be the property owner. Please note that preference will be given to agencies which did not receive funding in 2015.

Eligible Program Expenses

Eligible program expenses include artist fees, honoraria or salary for the youth at risk, incentives for the youth (such as pizza), necessary equipment rental such as scaffolding, and actual mural supplies such as paint, brushes, tarps, rollers or boards. Major equipment purchases will not be considered. Please note that some surfaces and all heritage buildings will require that a mural be painted on boards and then mounted on the building. Please also note that we will not fund administrative expenses.

Identifying Suitable Locations for Murals

This funding is intended to create outdoor, public murals, which will prevent graffiti and enhance the community. The Lead Partner is responsible to complete all research, consultations and negotiations required to design and implement the mural. All projects will be subject to the Mural Review Process to ensure that the proposed mural location and

design meet the requirements of relevant city by-laws as well as federal and provincial regulations.

For example, murals are not allowed in areas zoned 'residential' or on the same wall as the main entrance to the building.

At no cost, city staff can provide you with critical information and guidance to assist with your mural development. You must contact the City of Ottawa Mural Coordinator for assistance and for more information on mural development and installation at mural@ottawa.ca . Please note: you may want to check in with the property owner or the City's planning department about any likely changes to the structure in the near future.

Mural Maintenance

Funding is to establish new murals; it is not for maintenance of existing murals. *Ongoing maintenance of murals is the responsibility of the grant recipient and the property owner.* The expected life cycle of an outdoor mural is 5 years. Murals which are tagged or peeling must either be touched up or covered over to maintain the objective of neighbourhood beautification.

Restrictions on Mural Content

Tags, acronyms, registered trademarks, commercial advertising, or public information are not permitted as part of the artwork. For example, although graffiti style writing is permitted, it must form words which are meaningful to the community at large. Furthermore, a business' name or logo is not allowed as part of the artwork unless that company is the mural's sponsor. In this case, up to 10% of the mural may be utilized as an acknowledgement recognizing the sponsor provided it does not exceed an area of 1 square metre and is located at a bottom corner of the mural. The signature of the artist, or any other mark which references the artist, must also be placed in this acknowledgement area and may not form part of the overall design.

Identifying Partners in the Arts

To assist you to locate a local artist, please consult the Mural Routes artist registry at: MuralRoutes.com/memberdirectory or the CPO website for a list of local artists interested in the program.

Application Process

A call for proposals will be released on February 17, 2016 which will include an application form and requirements for supporting documentation. The deadline for applications is April 4, 2016. Applications (including supporting documents listed at the bottom of the Application Form) must be postmarked, emailed or received by 4 p.m. Monday, April 4, 2016 to be considered. Please send the application and supporting document to:

Crime Prevention Ottawa

110 Laurier Avenue West, 2nd Floor
Ottawa, ON K1P 1J1

e-mail:

cpo@ottawa.ca

The following supporting documentation must accompany each application. If submitted electronically, applicants must submit scanned images of the supporting documents before the application deadline.

1. Proof of incorporation and years in existence of primary applicant*
2. Latest financial statement of primary applicant (unaudited statements will be accepted)*
3. Proof of insurance for the primary applicant*
4. Letter(s) confirming the participation of your partners
5. Proof of a problem with graffiti vandalism

* Not required for agencies currently in receipt of City of Ottawa Renewable funding.

A review committee will include one representative from each of the following groups:

- Crime Prevention Ottawa
- The arts community
- Neighbourhood associations e.g. community association
- City of Ottawa's Public Works Department, Graffiti Management Program
- City of Ottawa's By-law and Regulatory Services Branch
- City of Ottawa's Building Codes Services Branch
- City of Ottawa's Recreation and Community Services Branch, Cultural Services Division
- Ottawa Police Service

Decisions by the review committee will be final and all project applicants will be notified in writing.

Evaluation Criteria

Applications will be reviewed based on the following criteria:

- Is the agency eligible? (Yes or No)
- Does the project engage youth, and provide training, support and employment opportunities? (10 possible points)
- Does the project address a graffiti problem? Does the project contribute to community safety? (10 possible points)
- Does the proposal demonstrate community engagement/consultation using a community development approach? (5 possible points)
- Is the arts component of the proposal credible? Will this beautify the neighbourhood? (10 possible points)
- Is the budget and timeline of the project realistic? (5 possible points)
- Does the agency have the capacity to fulfill the project requirements? (10 possible points)

If the agency had a Paint It Up grant in 2015, while it will not be excluded, preference will be given to agencies who did not. This means that agencies which received funding in 2015 will be scored zero on the last point, that is, no points for the agency.

Reporting and Recognition of the Funding

All agencies that receive funds under Paint It Up! are required to submit a final summary report, by October 14, 2016. The report will include participant surveys, a project evaluation, a financial report and photographs. The projects are intended to be summer projects, and must be completed before September 30, 2016.

All successful participants must agree to organize a recognition event and will invite both CPO and the City's Mural program representatives. All murals must include acknowledgement of the funds received in a space not to exceed 10% of the mural, up to 1 square metre in one of the lower corners of the mural.

For more information:

Francine Demers

Crime Prevention Ottawa

613-580-2424, ext. 22454

cpo@ottawa.ca

www.CrimePreventionOttawa.ca

Mural Program Coordinator

City of Ottawa

613- 580-2424, ext. 13350

mural@ottawa.ca

ottawa.ca/mural