

Creating Safe Spaces in Ottawa's Youth Programming for 2SLGBTQ+ Youth

Request for proposals

Crime Prevention Ottawa (CPO) invites qualified applicants to respond to this Request for Proposal for the development of a training project that will support youth programs in Ottawa to better support 2SLGBTQ+.

Background on the project

Crime Prevention Ottawa (CPO) funded a [Needs Assessment of Ottawa's 2SLGBTQ+ Youth and Youth Adults with Regard to Violence Prevention](#). One of the key recommendations of the report is better training for agencies who serve youth on how to better serve 2SLGBTQ+ clients and how to create safe spaces.

We are now seeking a proponent to move forward on recommendations in the report with regards to training and the creation of safe spaces.

Purpose, Objectives and Deliverables

Purpose

This project will increase the capacity of youth recreation programs in Ottawa to meet the needs of the 2SLGBTQ+ community.

Deliverables/Key Tasks:

- Identifying 3 after-school or youth recreation programs which wish to improve their capacity to serve 2SLGBTQ+ clients and which do not otherwise have the capacity to seek outside training or consulting.
- Consult individually and collectively with these programs to identify training needs and to give advice with regards to program development and service improvements.
- Engage youth, preferably both from the recipient programs and from the agency providing the training in the co-creation and co-delivery of at least 3 small training workshops designed to improve services in the programs identified. Note: by "co-creation we mean of youth and adults working together to develop training and recommendations which are jointly valued, ensure that the same people who will ultimately benefit from process will engage meaningfully with the development process through brainstorming, planning, designing and troubleshooting the trainings.
- Deliver one large speaker series event on serving 2SLGBTQ+ clients in partnership with Crime Prevention Ottawa based on the collective learning with the identified agencies.

- Evaluation including follow up with identified agencies 6 months after engagement and evaluation of the speaker series event.

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Community Investment Proposal Process

This is an open competitive process for non-profit, for-profit, academic, and other capable corporations. CPO seeks qualified candidates to apply for this funding and we encourage partnerships.

The community investment amount you quote should be inclusive (taxes included) and must not exceed **\$20,000**.

Evaluation Criteria

The following criteria will form the basis upon which Crime Prevention Ottawa will evaluate proposals. The mandatory criteria must be met and include:

- Organization must be based in Ottawa.
- Confirmation that your agency is incorporated, insured and has been in operation for more than two years and has the capacity to deliver this project.
- Organization must have proven experience/expertise in delivering community-based training or research projects.
- Organization must have proven expertise with regards to services for the 2SLGBTQ+ community
- Organization must show a plan for youth engagement and co-creation
- Include a timeline of your project and a detailed budget.

Format for Proposals

Please use the following as a guideline to format your proposal:

Proposal, Length and Font Size:

Please use fonts no smaller than 12 points.

Maximum proposal length should not exceed 10 pages (excluding appendices).

Proposals including all supporting documents must be postmarked, emailed or received by **Thursday, October 21, 2021** to be considered. Please send the application and supporting document to:

Crime Prevention Ottawa e-mail: cpo@ottawa.ca

If you have any questions, we are hosting a Question and Answer session on Monday, October 4, 9:30am-10:30am. [Please register here.](#)