

Paint it Up!

Youth Engagement Mural Program 2023 Guidelines

Crime Prevention Ottawa, in partnership with Public Works (PW) City of Ottawa, is launching the 2023 Paint It Up! program. The program began in 2010 and engages youth, beautifies our communities, and prevents vandalism and tagging. This year, the call for proposals will go out on March 6th, 2023 with a deadline for applications of April 14th, 2023. Please note that we are releasing the call for proposals with a timeline to ensure the completion of the projects over the summer period.

Focus on Youth

We recently honed the Paint it Up! guidelines to re-establish its focus on youth aged 12 and up. It's important to offer youth positive avenues to express their talents. The guidelines also bring a sharper focus on pre-employment and employment skills for youth.

CPO has made efforts to update the language being used around vandalism and tagging in the CPO promotions and communications surrounding the Paint it Up! Program. When referring to the unauthorized marking of property and discussing how CPO promotes engagement with youth for community beautification, we have discontinued the word "graffiti". Any mention of the word "graffiti" in this document is part of official titles of program names that CPO does not control.

Through the Paint it Up! Program and beyond, CPO is committed to understanding and reflecting upon the implications that language carries surrounding urban art, graffiti, and vandalism. The contemporary meaning of the word graffiti is a style of art with historical and modern-day ties to the Black community, and should not be equated with conversations about illegal property marking and tagging

Background: Ottawa's Graffiti Management Strategy

The Graffiti Management Strategy is a partnership between PW and the Ottawa Police Service to reduce tagging in Ottawa. It is a collaborative, multi-faceted approach to managing tagging, based on the widely recognized "4E" model of Eradication, Empowerment, Education and Enforcement.

The impacts of tagging on the community are numerous. Tagging can reduce the community's pride and appeal, have a negative economic impact, and

negatively affect the community's perception of safety and security. If left unchecked, tagging spreads rapidly.

Transforming vandalism-covered walls into brightly coloured works of art can completely change the feelings and the outlook for residents and business owners, as well as tourists. Murals are large-scale artworks done on permanent structures, with permission of the property owner, either directly on the wall or attached to it. Vandals who tag usually respect art, so they generally don't tag it. Outdoor murals have proven to be effective in managing vandalism, enhancing beautification, supporting arts and culture, contributing to economic development, and providing youth engagement opportunities.

Additional information can be found at ottawa.ca/graffiti.

Paint It Up! Program Objectives

The Paint It Up! Program supports vandalism prevention, community safety and the beautification of Ottawa neighbourhoods through youth empowerment and community arts.

Paint It Up! contributes to a clean, safe, and beautiful city by funding projects that engage neighbourhoods and youth in a constructive learning process to create murals to prevent or deter tagging.

The program does this through a strategy of working with community-based organizations that provide recreation, employment, pre-employment and/or soft-skills training for marginalized youth from ages of ~12 to 25 to work in partnership with the arts community and local property owners to develop murals.

This program is funded by the Public Works Department of the City of Ottawa and administered by Crime Prevention Ottawa. This year, at least \$70,000 is available through Crime Prevention Ottawa for local organizations wanting to hire youth to create murals in neighbourhoods experiencing a high rate of tagging. The maximum amount a project can receive is \$10,000.

Project Activities

Each project will involve a partnership, which must include:

- a non-profit organization with expertise in working with youth;
- an artist or arts organization with expertise in creating murals; and
- a proposed location of the mural. (All proposals must receive location approval; submission is through an online form (<https://forms.ottawa.ca/en/form/eps/mural-application-form>) prior to a funding application being considered.

The project must include a strong element of youth engagement and of community development. The project must be implemented by youth (roughly between the ages of 12 – 25 years old) who are prone to tagging and/or are marginalized, under the guidance of an adult mentor knowledgeable in mural art techniques. The project must seek to increase the skills and/or the employability of the youth engaged in the project. The project leaders must commit to working with the community, the youth, and the property owner on the design of the mural. Youth must be involved in all aspects of the project: community consultation, design and painting the mural itself, and agencies are encouraged to pay youth a salary or offer them an honorarium.

Marginalized youth may include:

- Youth living in poverty
- Indigenous youth
- Racialized youth
- Homeless youth
- 2SLGBTQIA youth

The representative of the proposed mural location could be a property owner, a Business Improvement Association or a community association in a neighbourhood that has been particularly affected by tagging. The applicant organization can also represent the proposed mural location. Property owners could include, but are not limited to: schools, private businesses, churches, retaining walls, and more. Locations could also include City of Ottawa assets such as community centres or field houses, so long as these are approved in advance by the City's By-Law and Regulatory Services. It is important to remember that a funding recipient remains responsible for future maintenance of the mural artwork.

Preference will be given to communities identified through the Community Development Framework or neighbourhoods identified by the City of Ottawa or Ottawa Police Service as frequent targets of tagging. Preference will also be given to projects that demonstrate outreach to youth in at-risk environments or who are at-risk of involvement in illegal activity, especially tagging and projects which offer youth a wage or honorarium for their involvement in the project.

As an organization interested in beautifying the community by introducing artwork and mitigating tagging, you must reach out and engage the community in the process. Community members may have valuable visions and opinions on the location and design of mural artworks in our city. Community consultation is an important part of the process and local Councillor's support is required.

Eligible Partners

The **lead partner**, or applicant, who receives the grant from CPO is responsible for expenditures and reporting and must be incorporated and carry liability insurance. The lead partner must sign the application. If the lead partner is a school, then the school principal must sign the application. We welcome other partners in a project and those partners do not need to be “incorporated”.

The lead applicant does not have to be affiliated to the City in order to paint on a City wall. Please note that a single organization may constitute two parts of this partnership – for example, the organization may also be the property owner.

Preference will be given to organizations which did not receive funding in 2022, and 10 points will be deducted from the overall score of organizations who **did** receive funding in 2022. Furthermore, BIAs may not combine Paint It Up! funding with BIA Mural and Architectural Design Feature funding for the same project.

Eligible Program Expenses

Eligible program expenses include artist fees, honorarium or salary for the youth, incentives for the youth (such as pizza), necessary equipment rental such as scaffolding, hall rentals, and actual mural supplies such as paint, brushes, tarps, rollers, or boards. Major equipment purchases will not be considered. Please note that some surfaces and all heritage buildings will require that a mural be painted on boards and then mounted on the building.

Please also note that we will not fund administrative expenses (e.g., staff time for accounting / project management).

Groups can apply for up to \$10,000 in funding for their project. The average amount awarded to projects in the past has been \$5000 - \$6000. Organizations must be able to provide details for each of their budget expenses. If total project budget is more than \$10,000, please demonstrate what the other funding sources are or anticipated to be.

Identifying Suitable Locations for Murals

This funding is intended to create long lasting outdoor, public murals, which will prevent vandalism and enhance the community. The location should also be easily accessible and visible to the public. Paint it Up! will not consider temporary surfaces such as construction hoarding. You are also encouraged to check in with the property owner about any likely changes to the structure soon. The Lead Partner is responsible to complete all research, consultations and negotiations required to design and implement the mural. All projects will be subject to the Mural Review Process to ensure that the proposed mural location and design meet the requirements of relevant City by-laws as well as federal and provincial regulations.

Your application MUST include a location which has been pre-approved by the City of Ottawa's By-Law and Regulatory Services. When preparing your application, you must submit your mural design and location for City approval by March 23, 2023 online on <https://forms.ottawa.ca/en/form/eps/mural-application-form>.

For mural permit questions, you may contact By-Law and Regulatory Services at muraleottawamural@ottawa.ca.

For other questions, please contact Public Works Outreach and Communications at communitypride@ottawa.ca

Mural Maintenance

Funding is to establish new murals; it is not for maintenance of existing murals. Ongoing maintenance of murals is the responsibility of the grant recipient and the property owner. A maintenance agreement must be signed prior to starting the mural if the mural is on a City building. The expected life cycle of an outdoor mural is 5 years. Murals which are tagged, or peeling must either be touched up or covered over to maintain the objective of neighbourhood beautification. Applicants must meet mural maintenance requirements for their existing projects to be eligible for funding for new projects. It is the Lead Partner's responsibility to negotiate with the artist costs associated with any touch ups if the mural gets tagged and installation fees for the mural.

Restrictions on Mural Content

Tags, acronyms, registered trademarks, commercial advertising, or public information are not permitted as part of the artwork. For example, although graffiti style writing is permitted, it must form words which are meaningful to the community at large. Furthermore, a business name or logo is not allowed as part of the artwork unless that company is the mural's sponsor. In this case, up to

10% of the mural may be utilized as an acknowledgement recognizing the sponsor provided it does not exceed an area of 1 square meter and is located at a bottom corner of the mural. The signature of the artist, or any other mark which references the artist, must also be placed in this acknowledgement area and may not form part of the overall design.

Identifying Partners in the Arts

To assist you to locate a local artist, please consult the Mural Routes artist registry at: MuralRoutes.com/memberdirectory or the CPO website for a list of local artists who have expressed interest in the program. If you are an artist interested in being added to this list, please contact us at cpo@ottawa.ca.

Application Process

A call for proposals will be released on March 6, 2023, which will include an application form and requirements for supporting documentation. Requests for the approval of a location must be submitted by March 23, 2023, through the City's By-Law and Regulatory Services' [online form](#). Completed funding applications (including supporting documents listed at the bottom of the Application Form) must be emailed to CPO by Friday, April 14th, 2023, to be considered.

Please **send** the funding application and supporting documents to Crime Prevention Ottawa at cpo@ottawa.ca.

If you have any questions such as funding, timing of the launch, concerns of partners, please contact Crime Prevention Ottawa at cpo@ottawa.ca.

The following supporting documentation must accompany each application. If submitted electronically, applicants must submit scan images of the supporting documents before the application deadline.

1. Proof of incorporation and years in existence of primary applicant*
2. Latest financial statement of primary applicant (unaudited statements will be accepted). * For schools, we accept the Board's consolidated financial statement.
3. Proof of insurance for the primary applicant*
4. Letter(s) confirming the participation of your partners
5. Proof of a problem with tagging
6. Budget
7. Proof of approval of mural location.

* Not required for organizations currently in receipt of City of Ottawa Renewable funding.

A review committee will include one representative from each of the following groups:

- Crime Prevention Ottawa
- The arts community
- Neighbourhood associations e.g. community association
- Ottawa Police Service
- City of Ottawa:
 - Public Works Department, Public Outreach and Communications
 - By-law and Regulatory Services Branch
 - Recreation, Cultural and Facilities Services Branch, Cultural Services Division

Decisions by the review committee will be final and all project applicants will be notified by correspondence.

Evaluation Criteria

Applications will be reviewed based on the following criteria:

- Is the lead organization eligible (i.e. insured and incorporated)? (Yes or No)
- Does the organization have the capacity to fulfill the project requirements (Yes or No)?
- Is the location of the mural in place that is easily accessible/visible to the public? Is it geographically dispersed in relation to other existing projects? (10 possible points)
- Does the project address a tagging problem? (10 possible points)
- Does the project contribute to community safety using a 4E approach? (Goes further than beautification) (5 possible points)
- Are the youth involved in the project marginalized and/or prone to tagging (~12 y/o and older)? If prone to tagging, is there evidence to support this? (10 possible points)
- Does the project provide recreation, employment, pre-employment and/or soft-skills training? (10 possible points)
- Does the proposal demonstrate community engagement/consultation using a community development approach? (5 possible points)
- Is the budget and timeline of the project realistic? (5 possible points)
- What is the value for the money on this project (\$ / sq-ft)? (5 possible points)
- Will youth be paid a wage or receive an honorarium for their participation in the project? (2 possible points)
- 10 points will be deducted from overall score if primary applicant received funding in 2022

If the organization had a Paint It Up grant in 2022, while it will not be excluded, preference will be given to organizations who did not.

Reporting and Recognition of the Funding

All organizations that receive funds under Paint It Up! are required to submit a final summary report, by November 9, 2023. The report will include participant surveys, a project evaluation, a financial report, and photographs. Please ensure that you have completed a consent form for each individual present in the photographs. The projects are intended to be summer projects and must be completed before September 29, 2023.

All successful participants must agree to organize a recognition event and will invite CPO and extend the invitation to Public Works' Outreach and Communications. All murals must include acknowledgement of the funds received in a space not to exceed 10% of the mural, up to 1 square meter in one of the lower corners of the mural. Please note, no advertisement is permitted.

For more information:

Contact Crime Prevention Ottawa at cpo@ottawa.ca for questions such as funding, timing of the launch, concerns of partners, or for any other information.

Contact By-Law and Regulatory Services at muraleottawamural@ottawa.ca for any mural permit questions.

Contact Public Outreach and Communications at communitypride@ottawa.ca for other questions related to murals.

www.CrimePreventionOttawa.ca